

6.1.2 Effective leadership is reflected in various institutional practices such as decentralization and participative management.

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CERTIFICATE OF THE HEAD OF INSTITUTION

Dr.S. ELANCHEZHIAN, M.D.S.,

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TO WHOMSOEVER IT MAY CONCERN

This is to certify that, our institution has the effective leadership is reflected in various institutional practices such as decentralization and participative management.



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ADDITIONAL INFORMATION

JKKN DENTAL COLLEGE AND HOSPITALS

IQAC CHAIRMAN- PRINCIPAL- Dr.S.Elanchezhian
IQAC COORDINATOR- VICE PRINCIPAL- Dr.B.Sasi rekha

1. Curriculum aspects committee

Coordinator- Dr. Rekha M

Co-Coordinators- 1. Dr. Santhosh 2.Dr.Dhivya, 3. Dr.Venkatesh Praveen

2. Teaching, Learning, and Evaluation Committee

Coordinator- Dr.Kumaran

Co-coordinators- 1. Dr.Thanga Mani Ammal, 2. Dr. Jeevitha Mani, Dr.Krithika

3. Research, Innovation and Extension Committee

Coordinator- Dr.T.Dinesh Kumar

Co coordinators- Dr. Radhika , Dr Gokulpriya.

Working group Manager:

1. Dr.Dhanabal, 2.Mr. Madhusudhanan, 3. Dr.Prem Kumar

4. Infrastructure and Learning resources committee

Coordinator- Dr.Vignesh

Co coordinators- 1.Dr.Praveena, 2.Dr.Deepak

5. Student Support and Progression committee

Coordinator- Dr. D.Saisadan

Co coordinators- 1. Dr.Jagdeesan, 2. Dr.Chris Susan

6. Governance, Leadership and Management Committee

Coordinator- Dr.C.Dhinesh Kumar

Co coordinators- 1.Dr.Vinod Thangaswamy, 2.Dr.Linda Christabel

Dr.T.Saranya, Dr.Maheshwari

7. Institutional values and best practices committee

Coordinator- Dr.V.Monnica

Co coordinators- 1. Dr.Kalaranjeni, 2. Dr.Jayaprakash, 3.Dr.Rozario Cyril

8. Dental education and Healthcare Improvement committee

Coordinator-Dr.Naveen

Coordinator- Dr.Dr.Balambiga, Dr. Swathi, Mrs. Arulmozhi

9.Ranking and Accreditation committee

NAAC Coordinator- Dr.Sasi rekha

Co coordinator- Dr. Sakthi Saranya Devi, NIRF- Dr. Santhosh

NEP - Dr.Arun Vigness



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1. Curriculum Aspects Committee

Objective: To ensure a well-rounded, outcome-based curriculum that reflects best practices and stakeholder needs.

Functions:

- Review and revise academic programs to align with current academic standards and learning objectives.
- Develop and implement rubrics for effective assessment of student learning outcomes.
- Analyze feedback from various stakeholders (students, faculty, alumni, employers) to identify areas for improvement in the curriculum.
- Organize and conduct regular Curriculum Committee meetings to discuss, propose, and implement changes to the curriculum.
- Oversee the development and implementation of Additional Degree Programs (ADD-ON) and value-added courses that enhance student employability and skill development.

Roles and Responsibilities:

- **Committee Chair (Academic):** Provide leadership and direction to the committee, ensuring all aspects of the curriculum are reviewed and addressed.
- **Assessment Coordinator:** Lead the development and implementation of rubrics, ensuring reliable and consistent assessment of student learning.
- **Stakeholder Feedback Analyst:** Collect, analyze, and report on stakeholder feedback to inform curriculum revisions.
- **Committee Members (Faculty):** Participate in discussions, propose curriculum improvements, and vote on proposed changes.
- **Industry Representative (related to Dental and Medical field):** Provide industry insights to ensure the curriculum prepares students for current workplace needs.

Meetings: The committee will meet regularly to discuss curriculum matters.

Communication: Minutes of meetings and any proposed curriculum changes will be documented and circulated to relevant stakeholders for review and approval.



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2. Teaching, Learning, and Evaluation (TLE) Committee

Objective: To foster a dynamic and inclusive learning environment that optimizes student performance, caters to diverse needs, and promotes ongoing improvement in teaching and learning.

Functions:

- **Enhance Student Enrollment:** Develop and implement strategies to attract new students, such as organizing open houses, collaborating with feeder schools, and promoting academic programs.
- **Embrace Student Diversity:** Ensure curriculum and teaching methods cater to diverse learning styles and backgrounds.
- **Facilitate Parent & Teacher Interactions:** Organize regular meetings and communication channels for parents and teachers to discuss student progress and concerns.
- **Mentor & Mentee Program:** Establish a program connecting experienced faculty (mentors) with new students (mentees) for personalized guidance and support.
- **Maintain Teacher Profiles:** Gather and maintain updated profiles of faculty, including qualifications, experience, and professional development activities.
- **Teacher Evaluation:** Implement a fair and comprehensive evaluation process for faculty that considers effectiveness in teaching, student feedback, and adherence to curriculum.
- **Improve Student Performance:** Analyze student performance data to identify areas needing improvement and develop strategies to address them (e.g., targeted interventions, personalized learning plans).
- **Measure Learning Outcomes:** Regularly assess student learning outcomes through rubrics, exams, and other methods to ensure program effectiveness.
- **Student Satisfaction Surveys:** Conduct periodic student satisfaction surveys to gather feedback on teaching methods, course content, and overall learning experience.

Roles and Responsibilities:

- **Committee Chair:** Provide leadership and direction to the committee, ensuring all areas of teaching, learning, and evaluation are addressed.
- **Enrollment Coordinator:** Oversees strategies and initiatives aimed at attracting new students.
- **Diversity Coordinator:** Develops and implements strategies to ensure curriculum and teaching methods cater to diverse learning styles.
- **Parent-Teacher Liaison:** Facilitates communication and meetings between parents and teachers.
- **Mentor Program Coordinator:** Manages the mentor-mentee program, including faculty training and student-mentor matching.
- **Faculty Development Coordinator:** Maintains teacher profiles, coordinates professional development opportunities, and facilitates the teacher evaluation process.
- **Data Analyst:** Analyzes student performance data to identify trends and inform improvement strategies.
- **Assessment Coordinator:** Develops and implements effective methods to assess learning outcomes.
- **Student Survey Coordinator:** Conducts regular student satisfaction surveys and analyzes the results to inform improvements.

Meetings: The committee will meet regularly to discuss progress, analyze data, and propose initiatives.

Communication: Committee minutes, surveys, and improvement plans will be communicated to relevant stakeholders (faculty, parents, students) for information and action.



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3. Research, Extension, and Innovation (REI) Committee

Objective: To foster a vibrant research culture, drive innovation, and secure funding to support faculty research endeavors.

Functions:

- **Promote Research Activities:** Encourage faculty to conduct research, identify research areas of interest, and facilitate collaboration across disciplines.
- **Protect Intellectual Property:** Develop and implement procedures to safeguard intellectual property arising from research activities.
- **Mobilize Resources:** Seek internal and external funding to support research projects, including grants, industry partnerships, and alumni contributions.
- **Cultivate Innovation Ecosystem:** Establish an environment that encourages creative problem-solving and the development of novel ideas.
- **Disseminate Research Findings:** Support faculty in publishing research outcomes in peer-reviewed journals and presenting findings at conferences.
- **Secure Research Grants:** Assist faculty in identifying and applying for research grants from government agencies and private foundations.
- **Enhance Research Skills:** Organize workshops and seminars on research methodology to equip faculty with essential research skills.
- **Foster Multidisciplinary Research:** Promote collaboration between researchers from different disciplines to tackle complex problems with innovative solutions.

Roles and Responsibilities:

- **Committee Chair:** Provide leadership and direction to the committee, ensuring a supportive environment for research, extension, and innovation.
- **Research Coordinator:** Facilitate research activities, manage resources, and support grant applications.
- **Intellectual Property (IP) Officer:** Develop and oversee procedures for protecting intellectual property rights.
- **Funding Liaison:** Identify funding opportunities and assist faculty in preparing competitive grant proposals.
- **Innovation Catalyst:** Champion initiatives that foster creativity and the development of novel ideas.
- **Publication Support Specialist:** Provide guidance and support to faculty in publishing research findings.
- **Research Skills Development Coordinator:** Organize workshops and seminars on research methodology.

Meetings: The committee will meet regularly (e.g., bi-monthly) to discuss ongoing research projects, funding opportunities, and strategies for promoting a robust research culture.

Communication: Funding opportunities, workshops, and committee decisions will be communicated to faculty researchers.



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4. Infrastructure and Learning Resources Committee

Objective: To ensure well-maintained physical facilities, up-to-date equipment, and accessible learning resources that support a dynamic and effective learning environment.

Functions:

- **Physical Facilities:** Oversee the development, maintenance, and improvement of classrooms, laboratories, study spaces, and other physical facilities.
- **Clinical & Laboratory Resources:** Manage the acquisition, maintenance, and optimal utilization of clinical equipment and laboratory resources.
- **Library Resources:** Collaborate with library staff to ensure the library collection is current, accessible, and meets the evolving needs of students and faculty.
- **IT Infrastructure:** Oversee the development, maintenance, and security of the institution's IT infrastructure, including hardware, software, and network connectivity.
- **Campus Infrastructure Maintenance:** Develop and implement a comprehensive plan for the preventive and corrective maintenance of campus infrastructure.

Roles and Responsibilities:

- **Committee Chair:** Provide leadership and direction to the committee, ensuring all aspects of infrastructure and learning resources are addressed.
- **Facilities Manager:** Oversee the maintenance and improvement of physical facilities, coordinating with maintenance personnel.
- **Clinical/Laboratory Resources Coordinator:** Manage the acquisition, maintenance, and inventory of clinical equipment and laboratory resources.
- **Library Liaison:** Collaborate with library staff to develop and maintain a relevant and accessible library collection, including digital resources.
- **IT Infrastructure Manager:** Oversee the IT infrastructure, ensuring its smooth operation, security, and upgrades as needed.
- **Maintenance Coordinator:** Develop and implement a comprehensive maintenance plan for all campus infrastructure.

Measures for Improvement:

- Conduct regular inspections of physical facilities, equipment, and resources.
- Develop a plan for upgrading outdated facilities and equipment based on identified needs and budget constraints.
- Encourage faculty and student feedback on learning resources and infrastructure needs.
- Implement a preventative maintenance program to minimize disruptions.
- Stay updated on advancements in learning technologies and explore opportunities to integrate them into the learning environment.

Meetings: The committee will meet regularly (e.g., quarterly) to discuss maintenance needs, resource allocation, and improvement plans.

Communication: Committee decisions and updates regarding maintenance schedules will be communicated to relevant stakeholders



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5. Student Support and Progression (SSP) Committee

Objective: To foster a holistic learning environment that supports student well-being, academic success, and active engagement in campus life.

Importance: The SSP Committee plays a crucial role in ensuring students have the resources and support needed to thrive academically, personally, and professionally.

Functions:

1. Student Support:

- **Roles and Responsibilities:** Student Affairs Officer, Counselor, Academic Advisor
- **Activities:** Provide academic support services (e.g., tutoring centers), mental health counseling, financial aid guidance, disability services, and workshops on life skills development.

2. Student Progression:

- **Roles and Responsibilities:** Academic Dean, Faculty Representatives
- **Activities:** Monitor student academic progress, identify at-risk students, develop intervention strategies (e.g., mentoring programs), and review academic policies and procedures.

3. Student Participation and Activities:

- **Roles and Responsibilities:** Student Activities Coordinator, Club Advisors
- **Activities:** Encourage student participation in co-curricular and extracurricular activities (e.g., clubs, sports teams), organize workshops on leadership development, and promote student involvement in campus governance.

4. Alumni Engagement:

- **Roles and Responsibilities:** Alumni Relations Officer, Career Services Coordinator
- **Activities:** Maintain relationships with alumni, organize career networking events, invite alumni to mentor current students, and solicit alumni support for scholarships and program enhancements.

Meetings: The committee will meet regularly (e.g., bi-monthly) to discuss student needs, analyze student data, and develop initiatives to enhance student support and progression.

Communication: Information on support services, academic policies, and student activities will be disseminated through various channels (e.g., student handbook, online portal, campus announcements).



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6. Governance, Leadership, and Management (GLM) Committee

Importance: The GLM Committee serves as the institution's strategic steering wheel, providing effective leadership and ensuring sound management practices to achieve the institutional vision.

Functions:

- **Institutional Vision and Leadership:**
 - **Roles and Responsibilities:** Chairman/Coordinator
 - **Coordinator Function:** Articulate a clear and inspiring institutional vision, promote ethical leadership practices, and foster a culture of excellence.
- **Strategy Development and Deployment:**
 - **Roles and Responsibilities:** Strategic Planning Committee, Department Heads
 - **Coordinator Function:** Develop a comprehensive strategic plan aligned with the vision, translate strategy into actionable plans, and monitor progress towards strategic goals.
- **Faculty Empowerment Strategies:**
 - **Roles and Responsibilities:** Dean of Faculty, Faculty Development Coordinator
 - **Coordinator Function:** Implement strategies to empower faculty through professional development programs, research support, and recognition initiatives.
- **Financial Management and Resource Mobilization:**
 - **Roles and Responsibilities:** Chief Financial Officer (CFO), Chief Administrative Officer
 - **Coordinator Function:** Ensure sound financial management practices, explore diverse funding sources (grants, donations), and allocate resources effectively to support institutional priorities.
- **Internal Quality Assurance System (IQAS):**
 - **Roles and Responsibilities:** Quality Assurance Officer, Department Representatives
 - **Coordinator Function:** Develop and implement a robust IQAS framework to monitor and continuously improve the quality of academic programs and services.

The Coordinator's Role as a Solution Provider:

- The GLM Committee Coordinator acts as a facilitator, ensuring clear communication and collaboration between various stakeholders (board, administration, faculty, staff).
- By fostering a culture of shared decision-making and data-driven analysis, the coordinator helps identify and address challenges proactively.
- The coordinator plays a pivotal role in securing resources and building partnerships to support strategic initiatives.
- Through continuous evaluation and improvement of processes, the coordinator ensures the institution remains adaptable and responsive to evolving needs in the educational landscape.

Meetings: The committee will meet regularly (e.g., quarterly) to discuss strategic priorities, review progress on institutional goals, and address emerging challenges.

Communication: Committee decisions and strategic plans will be communicated transparently to all stakeholders.




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7. Institutional Values and Best Practices (IVBP) Committee

Objective: To promote a strong institutional culture that upholds core values, embraces best practices, and fosters a distinctive learning environment.

Functions:

- **Institutional Values and Social Responsibilities:**
 - **Roles and Responsibilities:** Chairman, Faculty Representatives, Student Representatives
 - **Coordinator Function:** Articulate the institution's core values (e.g., integrity, diversity, sustainability), develop initiatives that promote social responsibility (e.g., community service programs), women empowerment, preventing sexual harassment and ensure ethical conduct throughout the institution.
- **Best Practices:**
 - **Roles and Responsibilities:** Department Heads, Faculty Development Coordinator
 - **Coordinator Function:** Identify and implement best practices in teaching, learning, assessment, and administration, fostering continuous improvement across all institutional functions.
- **Institutional Distinctiveness:**
 - **Roles and Responsibilities:** Marketing & Communications Officer, Alumni Relations Officer
 - **Coordinator Function:** Identify and cultivate the institution's unique strengths and offerings, develop a compelling brand identity, and showcase institutional distinctiveness through marketing and alumni engagement initiatives.

The Coordinator's Role as a Champion:

- The IVBP Committee Coordinator acts as a champion for the institution's values and best practices, promoting their integration into all aspects of campus life, Promoting Women empowerment.
- The coordinator facilitates collaboration between various stakeholders (administration, faculty, staff, students) to ensure alignment between values, practices, and the institutional mission.
- Through research and benchmarking, the coordinator identifies best practices in higher education and leads efforts to implement them within the institution's context.
- The coordinator plays a key role in communicating the institution's distinctiveness to prospective students, employers, and the wider community.

Meetings: The committee will meet regularly (e.g., bi-monthly) to discuss progress on institutional values and best practices initiatives, identify areas for improvement, and explore opportunities to enhance the institution's distinct identity.

Communication: The committee will actively communicate institutional values, best practices, and distinctive offerings through various channels (e.g., website, student handbook, campus events)



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8.Dental Education and Healthcare Improvement Committee

Mission: To enhance the quality of dental education, improve the health of the institution's employees, and ensure effective clinical and preclinical training through the use of advanced equipment.

Committee Composition:

- Chairperson (Dental Dean/Director)
- Faculty Representatives (Clinical & Preclinical)
- Student Representative
- Public Health Representative (Optional)
- Equipment Specialist

Coordinator Responsibilities:

- **Education:**
 - Organize workshops and seminars on new advancements in dentistry for faculty and students.
 - Facilitate collaboration with external institutions for exchange programs and guest lectures.
 - Maintain a resource library with updated dental textbooks, journals, and online resources.
- **Employee Health:**
 - Coordinate health awareness campaigns and screenings for employees.
 - Negotiate with dental insurance providers for employee benefits.
 - Promote healthy lifestyle habits within the institution.
- **Clinical & Preclinical Training:**
 - Review and update curriculum to reflect current best practices.
 - Ensure the availability of training materials like mannequins, simulators, and preclinical models.
 - Facilitate peer-to-peer learning opportunities among students.
- **Advanced Equipment Training:**
 - Conduct training sessions on proper use and maintenance of high-end dental equipment.
 - Collaborate with equipment vendors for on-site demonstrations and training.
 - Develop and maintain standard protocols for utilizing advanced equipment.

Meeting Schedule: The committee will meet quarterly with additional meetings as needed.

Action Items and Follow-up:

- The coordinator will maintain meeting minutes with action items and assigned responsibilities.
- Progress on action items will be tracked and reported during subsequent meetings.

Communication:

- Committee decisions and updates will be communicated to faculty, students, and staff through appropriate channels (e.g., email, website).

Evaluation:

- The committee will conduct annual reviews to assess the effectiveness of its initiatives.
- Feedback mechanisms will be established to gather input from stakeholders.



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9. Ranking and Accreditation Committee

Mission: To achieve and maintain the highest rankings for the institution in National Assessment and Accreditation Council (NAAC), National Institutional Ranking Framework (NIRF), and ensure effective implementation of the National Education Policy (NEP).

Committee Composition:

- Chairperson (Vice-Chancellor/Director)
- Representatives from various academic departments
- Librarian
- Industry/Alumni Representative (Optional)
- Quality Assurance Cell (QAC) Representative

Coordinator Responsibilities:

- **Data Collection and Analysis:**
 - Coordinate the collection and analysis of data required for NAAC, NIRF, and NEP compliance.
 - Maintain an updated institutional data repository.
 - Conduct self-assessment studies and identify areas for improvement.
- **Preparation and Submission:**
 - Oversee the preparation of self-study reports and action plans for NAAC and NIRF submissions.
 - Ensure adherence to submission deadlines and report formats.
 - Facilitate communication with the assessment agencies.
- **NEP Implementation:**
 - Develop strategies for integrating NEP recommendations into curriculum, pedagogy, and assessment methods.
 - Organize faculty development workshops on NEP guidelines.
 - Monitor the progress of NEP implementation and identify challenges.
- **Communication and Awareness:**
 - Disseminate information on NAAC, NIRF, and NEP to all stakeholders through workshops, meetings, and communication channels.
 - Promote a culture of quality improvement within the institution.

Meeting Schedule: The committee will meet bi-annually or more frequently as needed, with additional meetings prior to self-study report submissions.

Action Items and Follow-up:

- The coordinator will maintain meeting minutes with action items, responsible parties, and deadlines.
- Progress on action items will be tracked and reported during subsequent meetings.

Evaluation:

- The committee will conduct regular reviews to assess the effectiveness of its initiatives in achieving high rankings and successful NEP implementation.
- Feedback mechanisms will be established to gather input from faculty, students, and staff.



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Description of the objectives, roles and responsibilities, mode of functioning, and outcomes of the Functional units of JKKN Dental College and Hospital:

1. Academics Committee:

Objectives: To ensure the quality and effectiveness of the academic programs offered by the college.

Roles and Responsibilities:

Develop and review the curriculum to align with industry standards and advancements in dental education.

Monitor and evaluate the teaching-learning process and provide recommendations for improvement.

Facilitate faculty development programs and training sessions to enhance teaching skills.

Mode of Functioning: Regular meetings, curriculum reviews, student and faculty feedback analysis.

Outcomes: Well-structured and up-to-date academic programs, improved teaching methodologies, enhanced student learning experiences.

2. Administrative Committee:

Objectives: To oversee the administrative operations and ensure smooth functioning of the college.

Roles and Responsibilities:

Manage day-to-day administrative activities, including scheduling, infrastructure maintenance, and resource allocation.

Develop and implement administrative policies and procedures.

Coordinate with various departments and committees to streamline administrative processes.

Mode of Functioning: Regular meetings, coordination with department heads, administrative staff management.

Outcomes: Efficient administrative operations, effective utilization of resources, streamlined processes.

3. Finance Committee:

Objectives: To manage the financial resources and ensure financial stability of the college.

Roles and Responsibilities:

Develop and monitor the annual budget of the college.

Review financial reports, oversee financial transactions, and ensure compliance with financial regulations.

Identify potential funding sources and explore opportunities for financial growth.

Mode of Functioning: Regular financial reviews, budget planning, financial audits.

Outcomes: Financial stability, effective financial management, optimized resource allocation.

4. Estates and Maintenance Committee:

Objectives: To maintain and manage the college's infrastructure and facilities.

Roles and Responsibilities:

Oversee the maintenance and repair of buildings, equipment, and utilities.

Plan and execute infrastructure development projects.

Ensure compliance with safety standards and regulations.

Mode of Functioning: Regular inspections, maintenance schedules, coordination with maintenance staff.

Outcomes: Well-maintained infrastructure, safe and conducive learning environment.



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5.Examination Committee:

Objectives: To organise and conduct examinations in a fair and transparent manner.

Roles and Responsibilities:

Develop examination schedules and guidelines.

Coordinate with faculty for question paper setting, evaluation, and result processing.

Ensure adherence to examination regulations and academic integrity.

Mode of Functioning: Examination planning, question paper moderation, result processing.

Outcomes: Smooth examination process, accurate evaluation, timely result declaration.

6.Students Welfare Committee:

Objectives: To address the welfare and well-being of students.

Roles and Responsibilities:

Provide guidance and support to students on academic and personal matters.

Organise counselling sessions, career development programs, and student enrichment activities.

Address student grievances and promote a positive campus environment.

Mode of Functioning: Student interactions, counselling sessions, student welfare programs.

Outcomes: Enhanced student well-being, improved student satisfaction, a nurturing campus environment.

7.Faculty Welfare Committee:

Objectives: To ensure the welfare and professional development of faculty members.

Roles and Responsibilities:

Address faculty concerns and provide support for their professional growth.

Organise faculty development programs, workshops, and conferences.

Facilitate a healthy work-life balance for faculty members.

Mode of Functioning: Faculty interactions, professional development programs, feedback collection.

Outcomes: Enhanced faculty satisfaction, improved teaching quality, ongoing professional growth.

8. Extracurricular Activities Committee:

Objectives: To promote extracurricular engagement and holistic development of students.

Roles and Responsibilities:

Plan and organise extracurricular activities, such as sports events, cultural festivals, and social initiatives.

Identify talent and provide opportunities for students to showcase their skills.

Collaborate with student clubs and organizations to foster a vibrant campus life.

Mode of Functioning: Activity planning, event coordination, student engagement.

Outcomes: Enhanced student engagement, development of leadership and interpersonal skills, a vibrant campus community.

9.Research and Publication Committee:

Objectives: To facilitate and promote research activities among faculty and students.

Roles and Responsibilities:

Encourage research initiatives, provide funding opportunities, and facilitate research collaborations.



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Review research proposals, monitor ongoing research projects, and ensure adherence to ethical guidelines.

Promote the publication and dissemination of research findings.

Mode of Functioning: Research proposal evaluation, project monitoring, publication support.

Outcomes: Increased research productivity, knowledge advancement, scholarly publications.

10.Extension Activities Committee:

Objectives: To engage with the community and contribute to social welfare.

Roles and Responsibilities: Apologies, but it seems I've reached the maximum character limit for a single response. Please let me know if you would like me to continue providing a detailed description of the remaining committees, or if there's anything else I can assist you with.

11.Digital Transformation Committee:

Objectives: To drive digital innovation and transformation within the college.

Roles and Responsibilities:

Identify and implement digital technologies to enhance teaching, learning, research, and administrative processes.

Develop and maintain the college's digital infrastructure, including networking, hardware, and software systems.

Provide training and support to faculty, staff, and students in adopting and utilising digital tools.

Mode of Functioning: Technology assessment, implementation planning, training sessions.

Outcomes: Enhanced digital capabilities, streamlined processes, improved access to information and resources.

12. Patients Welfare Committee:

Objectives: To ensure the well-being and satisfaction of patients receiving dental care at the college's hospitals.

Roles and Responsibilities:

Establish protocols and guidelines for patient care, safety, and satisfaction.

Monitor patient feedback and address any concerns or grievances promptly.

Collaborate with other committees to improve the overall patient experience.

Mode of Functioning: Patient feedback analysis, protocol development, coordination with hospital staff.

Outcomes: Enhanced patient satisfaction, improved quality of care, positive patient experiences.

13.Ethical Committee:

Objectives: To uphold ethical standards in research, patient care, and academic activities.

Roles and Responsibilities:

Review and approve research projects involving human subjects and ensure compliance with ethical guidelines.

Provide guidance on ethical issues related to patient care, confidentiality, and informed consent.

Organise ethics training programs for faculty, staff, and students.

Mode of Functioning: Ethics review, guidance provision, training sessions.

Outcomes: Ethically sound research and patient care practices, adherence to ethical guidelines.



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14. Disciplinary Committee:

Objectives: To maintain discipline and enforce the code of conduct within the college community.

Roles and Responsibilities:

Investigate disciplinary cases and violations of college policies.

Conduct hearings, gather evidence, and impose appropriate disciplinary actions.

Provide a fair and transparent process for resolving disciplinary issues.

Mode of Functioning: Case investigations, disciplinary hearings, maintaining disciplinary records.

Outcomes: Maintenance of discipline and order, adherence to college policies, a conducive learning environment.

15. Grievances Cell:

Objectives: To address student and staff grievances and ensure a fair resolution process.

Roles and Responsibilities:

Receive and document grievances from students and staff members.

Investigate grievances, mediate conflicts, and facilitate resolutions.

Maintain confidentiality and ensure the well-being of individuals involved.

Mode of Functioning: Grievance handling, conflict resolution, maintaining grievance records.

Outcomes: Timely resolution of grievances, improved communication, a harmonious campus environment.

16. Admission Committee:

Objectives: To oversee the admission process and ensure a fair and transparent selection of candidates.

Roles and Responsibilities:

Develop admission policies, criteria, and procedures in line with regulatory guidelines.

Evaluate applications, conduct entrance examinations, and interviews.

Allocate seats and finalize the admission process.

Mode of Functioning: Admission policy development, application evaluation, coordination with regulatory bodies.

Outcomes: Fair and transparent admission process, selection of qualified candidates, compliance with regulatory requirements.

These committees play crucial roles in various aspects of JKKN Dental College's operations, ensuring academic excellence, administrative efficiency, student and faculty welfare, ethical practices, and overall development. Their coordinated efforts contribute to the success and growth of the institution.



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