

CHECK LIST

(To be filled and duly signed by the Student Researcher and Guide)

Title of the study:

Name of the Student Researcher/Guide:

Designation & Department:

S.No	Items	Yes/No
1	Exact title as approved by [Respective College] IRB	
2	Date of [Respective College] IRB approval mentioned in proper format (dd/mm/yyyy)	
2	Source of funding mentioned	
3	Adequate literature review with justification for the study mentioned	
4	Detailed description about methodology (Study design, number of groups, sample size etc)	
5	No mirror statement in Inclusion/Exclusion criteria (Ex: Age < 18 in inclusion & Age > 18 in exclusion)	
	Permission from DCGI (if applicable).	
6b	DCGI approval for the mentioned indication in the study (for drugs, devices, cosmetics etc)	
7	Adequate justification for exemption from obtaining informed consent given (if applicable).	
8	Details regarding co-enrollment of research participants (if applicable)	
9	Informed Consent Document in both English and Tamil attached as per SOP format.	
10	Information to the participant/ parent/guardian in layman (simple) language.	
11	Validated questionnaire both in Tamil and English attached (if study involves interview/ questioning)	
12	Signature of all investigators (Principal & Co-investigator) and Head of corresponding department obtained with date	
13	Compensation mentioned as per guidelines in consent form part 1	
14a	Confidentiality mentioned as per guidelines in consent form part 1	
14b	Separate consent form for subjects < 7 yrs attached (if applicable)	
15	Separate assent form for subjects > 7 yrs < 18 yrs attached (if applicable)	
16	Separate consent form for cases and controls attached (if applicable)	
17	Ethical issues explained in detail with level of risk	

18a	No discrepancy between tamil and English consent form	
18b	Declaration form from Guide regarding overall responsibility for the research	
19	Declaration form from principal investigators / Guide stating that all procedures used in the study are standard and professionally acceptable	

Date:

Signature of Student Researcher/Guide

(It is mandatoty to submit this form along with proforma)